

GSGATL Volunteer Position Description: Troop Co-Leader

**I can't
wait to**



Be a Troop Co-Leader!

Lead girls by giving them a safe place to discover their wow, connect with friends for a lifetime, and take action to make the world a better place for themselves and others.



Picture it: The Troop Co-leader has the passion and promise to generate girls' interests and curiosities about the ways that each girl views the world. They make it bigger and full of endless possibilities: and they never do it alone!

They get like minded adults to rally together to support each girl in ways that use their adult strengths too. Like organizing, providing resources, and creating opportunities for curiosity to bloom.

Each girl shines brighter when girls, caring adults, and volunteers work together.

¹**Investment of Time:** One year; renewable upon Council review.

XXX= High activity XX= Medium activity X= Low activity

Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
xx	xx	xx	xxx	xxx	xx	xx	xx	x	x	xx	xxx

Kick-starting your own Adventure: [Training](#)

Service to Girls: Direct

Volunteer Support Team:

Service Unit Director;
Assistant Troop Leader;
Parent Helpers

GGATL Support Team:

Local Volunteer Support
Specialist;
Volunteer Support &
Membership
Departments

Girl Scout Support Materials:

[Volunteer Essentials](#)
[Safety Activity Checkpoints](#)
[Journeys & Girls Guides](#)
[LARC](#)
[Resource Packs](#)

² Troop Co-Leader Certification Courses Needed

GSGATL 101: Girl Scouting 101

GSGATL102:Council Orientation

GSGATL103: Troop Meeting Basics

GSGATL 104: Money Management

GSGATL105: Mandated Reporter

Your Commitment to Girls:

- **Helping** her find her unique voice when trying something new and discovering something amazing about herself.

¹ All volunteer appointments begin October 1 of each calendar year and end September 30. Appointments mid-year constitute year 1 completion on September 30. These are estimates of time only.

² These courses are required in order to be certified as a GSGATL Troop Co-Leader.

- **Joining** forces with fellow volunteers to discover, connect, and take action with the GSLE materials available to you.
- **Letting** girls shine and take the lead through GSLE processes. Meeting should always include being girl-led, learning by doing, and cooperative learning.
- **Being** responsible for what you say and do while **recording accidents/incidents that may occur during an event and following GSGATL policies and procedures.**
- **Making** sure girls' and parent helper's [registration](#) and [paperwork](#) are up to date and accurate, according to Girl Scouts of the USA (GSUSA) and Girl Scouts of Greater Atlanta (GSGATL) policies and procedures.
- **Connecting** with new friends and staying "in the know" by attending and facilitating (or having a trusted adult attend), troop meetings.
- **Um, and of course,** it's not Girl Scouts without camps and cookies! 100 years of research shows that girls grow exponentially and take away what they learn into adulthood, when they:
 - Set their own goals, and join the fun of the Cookie Program
 - Take advantage of the Treats & Keeps Program to boost confidence (and troop funds)
 - Go outside and make forever memories outdoors

Your Commitment to you (and us):

- **Being guided in all actions by the Girl Scout Mission, Promise, and Law** when representing the movement.
- **Keeping Girls at the Center** of all decisions. That's why you're here.
- **Prioritizing** what will empower girls to lead on a local and national level. Girl Scouts is doing so much as a movement for each girl, stay informed and connected.
- **Adjusting** to the ever-changing needs of girls and adults. Remaining flexible and tolerant in response to changing situations and environments helps everyone grow.
- **Communicating:** You probably won't run into too many people who read minds. Express needs, ideas and facts with others appropriately, through multiple communication channels, as often and as clearly as you can.
- **Staying Green:** Having access to the internet, email, and some knowledge of social media is a necessity for staying current in the 21st century and keeping Forever Green– we've been around 100 years, let's make sure together we go another 100, by saving trees and time for everyone.
- **Confidentiality:** It's sometimes even hard for adults to master this one, be a great example to girls and always maintain confidentiality within GSGATL standards of conduct.
- **Engagement:** Must be an active registered member of GSUSA through annual or lifetime membership.
- **Staying safe:**
 - Authorizes GSGATL to do background checks in accordance with current policies and procedures.
 - ³Remain informed about and comply with the most [current policies, procedures](#), and guidelines of Girl Scouts of Greater Atlanta (GSGATL) and Girl Scouts of the USA (GSUSA).

Printed Name: _____

Date: _____

⁴Signature: _____

³ It is the responsibility of the volunteer to keep apprised of current training, policy, and procedure requirements needed to fulfill the responsibilities of the position; current information can be found on www.gsgatl.org

⁴ The federal Electronic Signatures in Global and National Commerce Act (E-SIGN Act) accords electronic records and electronic signatures the same legal status as written records and handwritten signatures.