



# Entering Orders

## Girls and Parents

- 1) Log in to M2 [gsnutsandmags.com/gsgatl](https://gsnutsandmags.com/gsgatl)
- 2) Select the **Manage Paper Orders** icon from your dashboard
- 3) Enter the total number of items needed for each variety collected on the Order Card.



To make it easy, the items online are listed in the same order as they appear on the Order Card.



**Manage Paper Orders**

**Nut Orders**

Please enter the total number of items by product from your in person nut order card sales. The cut off date to enter items is 8/31/2019.

| Product                                     | Price  | Quantity | Total  |
|---|--------|----------|--------|
| A Peanut Butter Bears                       | \$5.00 | 0        | \$0.00 |
| B Dark Chocolate Caramel Caps with Sea Salt | \$5.00 | 0        | \$0.00 |
| C Almond Cran-Orange Crunch                 | \$5.00 | 0        | \$0.00 |
| D Deluxe Pecan Clusters                     | \$5.00 | 0        | \$0.00 |
| E Black Forest Trail Mix                    | \$6.00 | 0        | \$0.00 |
| F Dulce de Leche Cows                       | \$5.00 | 0        | \$0.00 |
| G Honey Mustard Pretzel Mix                 | \$6.00 | 0        | \$0.00 |
| H English Butter Toffee                     | \$6.00 | 0        | \$0.00 |
| I Butter Toasted Peanuts                    | \$5.00 | 0        | \$0.00 |

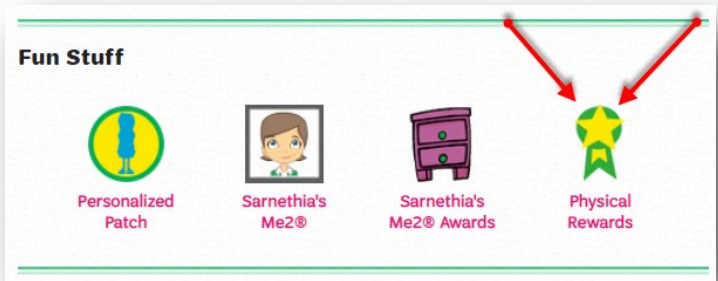
4) Click “Update” when everything has been accounted for.

Order quantities can be adjusted until your girl/parent deadline of October 21. This is also the last day for customers to order online.

|               |   |        |           |                 |
|---------------|---|--------|-----------|-----------------|
|               | Peanut Butter Bears                       | \$5.00 | 0         | \$0.00          |
|               | Dark Chocolate Caramel Caps with Sea Salt | \$5.00 | 0         | \$0.00          |
| C             | Almond Cran-Orange Crunch                 | \$6.00 | 0         | \$0.00          |
| D             | Deluxe Pecan Clusters                     | \$6.00 | 0         | \$0.00          |
| E             | Black Forrest Trail Mix                   | \$6.00 | 0         | \$0.00          |
| F             | Dulce de Leche Owls                       | \$5.00 | 0         | \$0.00          |
| G             | Honey Mustard Pecan Mix                   | \$6.00 | 1         | \$90.00         |
| H             | English Butter Toffee                     | \$6.00 | 1         | \$60.00         |
| I             | Butter Toasted Peanuts                    | \$5.00 | 0         | \$0.00          |
| J             | Dark Chocolate Mint Penguins              | \$5.00 | 0         | \$0.00          |
| <b>Totals</b> |   |        | <b>25</b> | <b>\$150.00</b> |

**Update**

**REMEMBER:** IF you have received girl-delivery orders online, these have already been accounted for you within M2 and are automatically ordered for you to receive from the troop—no need to enter these quantities. If you have received girl-delivery orders that you are unable to deliver, contact M2 customer service by October 21 at (800) 372-8520.



5) NOW...select your rewards! Click on Physical Rewards from your dashboard.

6) Make appropriate selection where needed. Click “UPDATE” to save. All choices should be made/updated by the girl/parent deadline (October 21) to ensure you receive exactly what you want!

