

# **Updating MyGS**

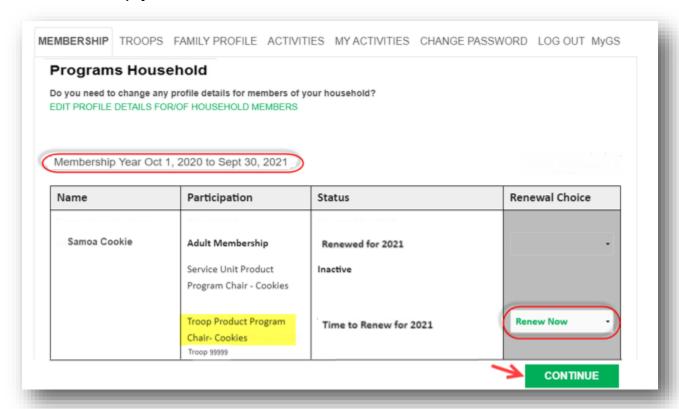
for the role of

# **Troop Product Program Chair-Cookies**

Follow these easy steps to assign the role of Troop Product Program Chair-Cookies for your troop. It is **critical** that you add your role as the Cookie Chair before you can be granted access to eBudde.

#### To RENEW your Role for 2021 Cookie Season:

- 1) Log into MyGS
- 2) Complete your 2021 membership registration If you have not already done so.
- 3) If you served in the role of Troop Product Program Chair-Cookies in the previous year (2019/2020), you must **Renew** your role for the 2021 membership year.

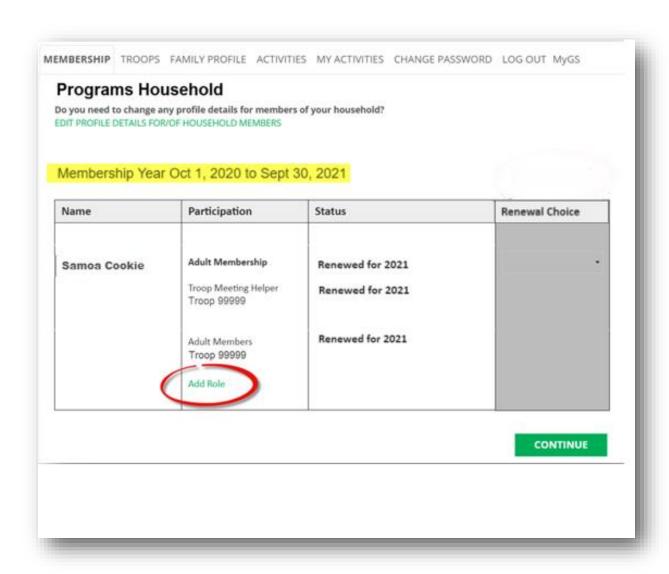


### Your Troop Product Program Chair-Cookies renewal is complete!

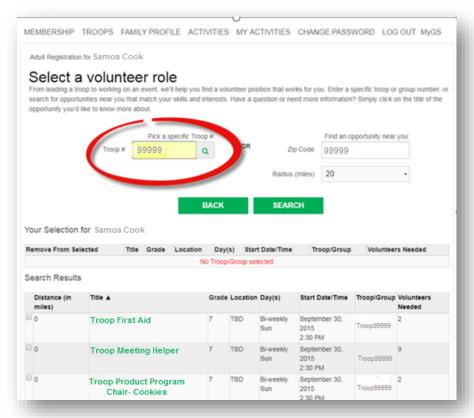


#### First time Troop Cookie Chair:

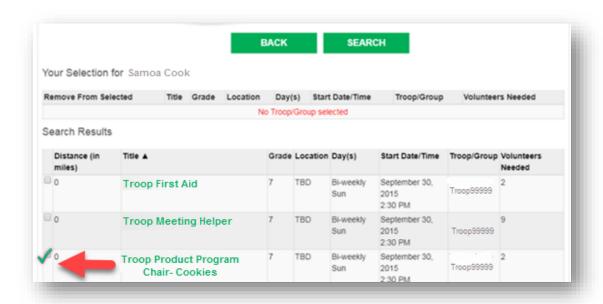
- 1) Log into MyGS
- 2) Complete your 2021 membership registration if you have not already done so.
- 3) Click "Add Role" and "Continue".



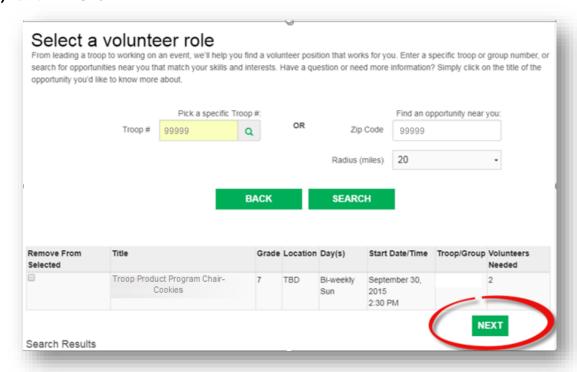
4) Type your troop's number in the Troop # search box. The system will pull a list of roles available in your troop.



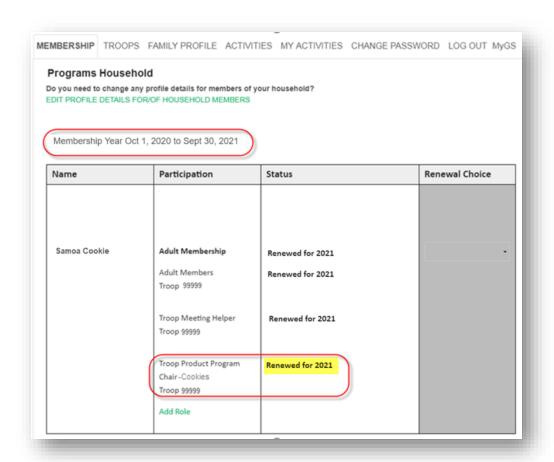
5) Check the box next to "Troop Product Program Chair - Cookies"



#### 6) Click "Next"



## 7) Your new role assignment is complete!



If you have any issues adding your Troop T&K Manager role (Troop Product Program Chair – Cookies) for the 2021 Season, please contact:

Customer Care <a href="mailto:helpline@gsgatl.org">helpline@gsgatl.org</a> 770-702-9100