

Digital Cookie®

My Cookies: Delivery Settings

The "My Cookies" tab contains a number of different functions for parents. This sheet explains the "Delivery Settings" portion.

If enabled by your council, the Delivery Settings function gives you the opportunity to turn off Girl Scout delivery and off varieties of cookies. This might be useful if you run out of a cookie variety and can't get any more to fill customer orders or you are entirely out of cookies for delivering to customers or otherwise are unable to deliver cookies to customers.

If you are worried about your inventory, always check with your troop cookie volunteer first to see if you can get more cookies before turning off a variety. Turning it off means a customer doesn't have the option to purchase it for delivery so you don't have to decline their order and disappoint them if they can't get the variety they ordered.

Step 1: When you know you need to turn off delivery or a variety(ies), go to the bottom of your "My Cookies" tab and find the Girl Scout Delivery Settings section.



Girl Scout Delivery Settings	Girl Scout Delivery Settings o
	Allow my Girl Scout to deliver cookies
🚯 Allow my Girl Scout to deliver cookies	Your girl's Digital Cookie site and mobile app let a customer choose whether to have their cookies shipped or delivered in person.
Your girl's Digital Cookie site and mobile app let a customer choose whether to have their cookies shipped or delivered in person. Having both options can increase sales. You can choose to make delivery inactive if needed, and turn it back on when you're ready. ACTIVE Allow Girl Scout delivery on my girl's cookie Site and mobile app INACTIVE	Hawing both options can increase sales. You can choose to make delivery inactive if needed, and turn it back on when you're read Active: Allow Girl Scout delivery on my girls cookie site INACTIVE: Remove Girl Scout delivery from my girls cookie site and mobile app My inventory for Girl Scout delivery
	If you're out of stock for a cookie, you can turn off delivery. Sam's cookie site and mobile app will update to reflect your settings.
🚯 My inventory for Girl Scout delivery	can turn delivery back on at any time once you get stock. Customers can still purchase and ship cookies that are turned "off".
If you're out of stock for a cookie, you can turn off delivery. Emily's cookie site and mobile app will update to reflect your settings. You can turn delivery back on at any time once you get stock. Customers can still purchase and ship cookies that are turned "off".	Adventurefuls® Off 00 and Caramel Chocolate Chip 00 0n
emon-ups [®] Off on	Caramel deLikes* Off 00 Off Lemonades* Off 00
ac-si-dos [®] Off on amoas [®] Off on	Peanut Butter Sendwich Ciff on Season Thin Mints® Ciff on
thin mints® Off On	Toest-Yey/* Or On Reenut Butter Petties* Off On
girl scout Off On Coff Of Off On	Trefoils* Criff on
Cancel Update delivery settings	Cancel Update delivery settings

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Step 2: When you select "inactive" to turn off the Girl Scout delivery option for your customer, you will get a warning message. If you want to turn delivery off, click "Update delivery settings".

🚷 Allow my Girl Scout to de	iver cookies	
	op let a customer choose whether to have their cookies shipped or delive u can choose to make delivery inactive if needed, and turn it back on wh	
ACTIVE Allow Girl Scout delivery on site and mobile app	my girl's cookie INACTIVE Remove Girl Scout delivery from m cookie site and mobile app	ıy girl's
Customers can still purchase cool	o will be updated to remove Girl Scout cookie delivery. des using shipping and donation. ng to be approved or delivered are still in the Orders tab for you to	complete.

Once you have turned it to inactive, the varieties section will be removed and is superseded by the active/inactive setting. You do not need to turn off each of the varieties individually if you set it to inactive.

Should you wish to turn delivery back on, simply click "active" and your customers will see delivery as an option again. Make sure you click "Update delivery settings".

Girl Scout Delivery Settings			
Allow my Girl	Scout to deliver cookies		
Your girl's Digital Cookie si	te and mobile app let a customer ch	oose whether to have their cookies shipped or <mark>delivered in person.</mark> ke delivery inactive if needed, and turn it back on when you're ready.	
	cout delivery on my girl's cookie	INACTIVE Remove Girl Scout delivery from my girl's cookie site and mobile app	
	Cancel	Update delivery settings	



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Step 3: If you wish to offer delivery but are out of a cookie variety and can't get more inventory, you can turn off just that variety of cookie for delivery and customers can only purchase those for shipping and not delivery.

To do that, simply click the "off" button then click the Update delivery settings button, and it will remove that variety from the Girl Scout delivery option. If you are able to offer that to customers again, return to this section and click the "on" slider to turn that variety back on.

🚷 My inventory for Girl Scout delivery

If you're out of stock for a cookie, you can turn off delivery. Emily's cookie site and mobile app will update to reflect your settings. You can turn delivery back on at any time once you get stock. Customers can still purchase and ship cookies that are turned "off".

